

From :

To

The Commissioner,
Puducherry Municipality,
Puducherry-605001.

Sir,

Sub: Application for assessment of property tax – Submitted –Regarding.

I wish to say that I am the owner of the house/ building located at Plot /Door No. _____ Puducherry as per the title deed document no. _____ and to request that the same may please be assessed with property tax and demand raised at accordingly at an early date.

Yours faithfully,

(Applicant's sign)

Enclosures to be attached

1. Self-attested Copy of registered title deed
2. Electricity connection caution deposit receipt copy
3. Recent Electric bill
4. Vacant land tax payment challan (if paid)
5. Development charge payment challan (if paid)

Place:

Date: